



Memorandum

To: Director Chow, DPW; Executive Director Chris Skaggs, NMWDA
From: Krystina Bryant
Cc: John Chalmers, Marcia Collins, Lisa McNeilly, Alan Robinson, James Rohrbach, Lauren Swiecicki
Date: August 22, 2018
Re: Solid Waste Master Plan - Contractor Selection

As we prepare to launch the development of the Solid Waste Master Plan (SWMP), the following serves as a summary of the process we used to narrow the selection of a contractor and whom was selected.

Process Overview

1. An RFP was issued on April 10, 2018 by the Northeast Maryland Waste Disposal Authority dba The Authority
2. Proposal respondents were given until May 10, 2018 to respond with their completed proposal.
3. A total of four proposals were received from interested parties.
4. Two vendors were brought in for interviews on August 16, 2018

Review Process

The DPW review team consisted of four members with an understanding of solid waste operations and experience with creating a SW Master Plan. Each proposal was graded based on the following categories:

- **Scope of Service:** The selected firms must demonstrate a clear understanding of the services being solicited
- **Experience:** The selected firms shall have strong experience in preparing a SWMP
- **Staffing qualifications:** Firms shall display experienced staff, resources, and capacity in providing a SWMP
- **Knowledge:** The selected company displays knowledge of alternatives for waste dispositions including viability and life cycles, environments benefits and impacts.
- **Pricing:** The selected firms must have included competitive rates.

Results and Recommendations

As a result of the solicitation process, we received four proposals from the Authority. The Committee reviewed and ranked the proposals and conducted interviews with the highest ranking vendors which were SCS Engineers and Geosyntec Consultants. Ultimately, Geosyntec was selected to create and deliver the SWMP to Baltimore City Department of Public Works. This decision was based on the factors outlined below:



- Solid Waste Planning Experience within Maryland: Showcased experience in facility design and permitting, planning and siting, site characterization, environmental assessments, and collection and housing studies.
- Safety as a priority: Currently EMR 0.64 (Industry average 1.0) - Experience Modification Rate. Comparison of the actual losses charged to an employer during the experience period, with the losses that would be expected for an average employer reporting the same exposures in each classification (1.0 being the average expected). It is based on the number of claims and the cost of each claim.
- Partnerships: Partnered with Nexight Group who is a globally recognized leader in stakeholder engagement, program management, communications and outreach. Additional partners included Deltaway, known for industry-leading experience, WTE plant performance, operation and maintenance management and Second Chance, a Baltimore institution who well-known and highly regarded by City residents with a core mission to provide employment by creating “green-collar jobs.”

Non-Selected Firms

Based on the content of their proposals three firms, SCS Engineers, MSW Consultants, and GBB Solid Waste Management Consultants were not selected. While the companies are reputable firms with strong credentials to support solid waste efforts there were sufficient uncertainties with regard to their ability to deliver the scope as it was presented.

Summary and Next Steps

As next steps, the team will work with the Authority and establish the appropriate subcontract agreement for the selected firms. Once the contracts are set with the Geosyntec, we will schedule a kick-off meeting.

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