

UPDATED SCHEDULE Recycling and Solid Waste Management Master Plan Baltimore City, Maryland

	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
NTP - 9/28	KO - 10/18														
Task 0	◇	I	I	● ● ●	II			● ● ●	III	III					
Task 1			I	I	◆ ◆	II		◆ ◆	III	IV		V			
Task 2a			I	II										III	
Task 2b				I											
Task 3	◇	I	II												
Task 4															
Task 5															
Task 6															
Task 7			I					◇							
Task 8													◆		
Task 9												I			
Task 10														I	II

Key:

Task Effort in Progress	Draft Deliverable and Meeting/Teleconference	Draft Deliverable, No Meeting	Public Meeting/Outreach Event
Kick Off Meeting	Final Deliverable and Meeting/Teleconference	Final Deliverable, No Meeting	Site Visit
Waste Sorting Event			

- Notes:**
- Task 0: (I). Draft and Final Work Plan; (II). Briefing Document on Winter 2019 Waste Sort (to inform Task 5); (III). Draft and Final Summary Report (to inform Task 7).
 - Task 1: (I). Draft and Final Stakeholder Engagement Plan; (II). Letter reports on Phase 1 stakeholder meetings and summary of rolling monthly updates to date (to inform Task 5); (III). Letter reports on Phase 2 stakeholder meetings (to inform Task 7); (IV). Summary of rolling monthly updates to date (to inform Task 8); (V). Final summary report on entire stakeholder engagement process for inclusion in Task 9.
 - Task 2a: (I). Identify suite of communications materials for website content, define approach for website content management and monthly updates; (II). Start of website content management; (III). End of website management.
 - Task 2b: (I). Select logo/slogan combination for use in remainder of project.
 - Task 3: (I). RFI to City; (II). Data/information transfer and cataloging, initial review.
 - Task 7: (I). RFI to BRESKO. Note site visit is Deltaway's inspection/assessment of BRESKO.
 - Task 9: (I). Comment response document to record feedback and actions taken following town hall meeting in Task 8.
 - Task 10: (I). Draft presentation for review by Authority/City, followed within one week by presentation to Mayor; (II). Final presentation to City Council.